



Volunteer Work Requirement Specifications

Volunteer Task	Task Description	Requirements for Volunteers	Location and time-frame
1. Facilitating groups in the forest on forest, land and water topics	<ul style="list-style-type: none"> ○ Learning the activity to be presented ○ Checking activity kit and accessories ○ Facilitating activity ○ Distributing KKL-JNF volunteer application forms to activity participants ○ Returning kit to volunteer location ○ Submitting completed volunteer forms to the community forest coordinator 	<ul style="list-style-type: none"> ○ Experience as a counselor/teacher/tour guide ○ Knowledge of languages other than Hebrew—advantageous ○ Good interpersonal communication ○ Knowledge about forestry and land and water development—advantageous 	<ul style="list-style-type: none"> ○ KKL-JNF forests in the Lower Galilee (Beit Keshet Forest, Zippori Forest, Lavi Forest, Switzerland Forest, Churchill Forest, and others) ○ During the week, and all day Fridays and Saturdays, in accordance with the requirements of the forester/community coordinator
2. Operating a mobile information station	<ul style="list-style-type: none"> ○ Assembly and disassembly of the information booth on location as per instructions from Forest & Community Coordinator ○ Conveying information to applicants about outings, events and forest orientation ○ Noting public hazards and complaints and reporting them to 	<ul style="list-style-type: none"> ○ Basic knowledge about the environs where the information booth is stationed ○ Preferably with experience guiding tours in the area where the information booth is stationed ○ Knowledge of languages other than Hebrew—advantageous 	<ul style="list-style-type: none"> ○ KKL-JNF forests in the Lower Galilee (Beit Keshet Forest, Zippori Forest, Lavi Forest, Switzerland Forest, Churchill Forest, and so on) and Sataf site in the Jerusalem hills ○ During the week, and all day Fridays and Saturdays, in accordance with the

	<p>the community forest coordinator</p> <ul style="list-style-type: none"> ○ Inspiring people to volunteer with KKL-JNF and filling out/submitting the application forms with them 	<ul style="list-style-type: none"> ○ Good interpersonal communication 	<p>requirements of the forester/community coordinator</p>
<p>3. Leading groups of volunteers doing forestry work</p>	<ul style="list-style-type: none"> ○ Receiving and directing the public at the site ○ Distribution, collection and storage of equipment ○ Work instructions for the group and individual assistance (if necessary) ○ Confirmation of personal details of group members for insurance purposes 	<ul style="list-style-type: none"> ○ Experience as a counselor/teacher/tour guide ○ Ability to execute forestry tasks ○ Knowledge of languages other than Hebrew—advantageous ○ Good interpersonal communication 	<ul style="list-style-type: none"> ○ KKL-JNF forests in the Lower Galilee (Beit Keshet Forest, Zippori Forest, Lavi Forest, Switzerland Forest, Churchill Forest, and others) ○ During KKL-JNF work hours and in accordance with the requirements of the forester/community coordinator/nursery supervisor
<p>4. Accompanying groups in the forest</p>	<ul style="list-style-type: none"> ○ Assisting the tour guide ○ Receiving and directing the public at the site ○ Distribution, collection and storage of equipment ○ Individual assistance (if necessary) ○ Responsibility for filling out insurance forms for the individuals in the group (if necessary) 	<ul style="list-style-type: none"> ○ Ability to execute forestry tasks ○ Knowledge of languages other than Hebrew—advantageous ○ Good interpersonal communication 	<ul style="list-style-type: none"> ○ KKL-JNF forests in the Lower Galilee (Beit Keshet Forest, Zippori Forest, Lavi Forest, Switzerland Forest, Churchill Forest, and others) ○ During KKL-JNF work hours and in accordance with the requirements of the forester/community coordinator/nurseryman
<p>5. Rehabilitation of agricultural systems</p>	<ul style="list-style-type: none"> ○ Participation in reconstruction of ancient terraces 	<ul style="list-style-type: none"> ○ Understanding and obeying instructions 	<ul style="list-style-type: none"> ○ Sataf site in the Jerusalem hills

	<ul style="list-style-type: none"> ○ Rehabilitation and pruning of ancient olive groves ○ Trash collection at the site ○ Planting, hoeing and weeding irrigated plots 	<ul style="list-style-type: none"> ○ Ability for, and enjoyment from, light physical work outdoors ○ Age 16.5 and up 	<ul style="list-style-type: none"> ○ During KKL-JNF work hours, with possible clean-up work after hours
6. Riding with a group of cycling patrols	<ul style="list-style-type: none"> ○ Cycling in forests ○ Informing local forester about hazards in the forest ○ Offering to help and direct “lost” trekkers ○ Filling out cycling forms (time, route, obstacles and so forth) and submitting them to the KKL-JNF person on duty 	<ul style="list-style-type: none"> ○ Knowledge and experience in bicycle riding ○ Familiarity with the touring area ○ Good interpersonal communication ○ Knowledge of first aid—advantageous ○ Age 18 and up 	<ul style="list-style-type: none"> ○ Sataf site in the Jerusalem hills and eventually in KKL-JNF forests all over Israel ○ Weekdays, Fridays and Saturdays, all hours of the day ○ According to the wish of the cycling club or the special request of the forester/of the community coordinator
7. Guiding tours in Beit Nahmias (Nahmias House)	<ul style="list-style-type: none"> ○ Learning the tour and making changes with the community forest coordinator ○ Guiding the tour in the building and in the experimental section for groups ○ Development of additional activities for conveying KKL-JNF's work in southern Israel ○ Cooperation with community forest coordinator in southern Israel in marketing the Nahmias House for groups, favoring those from southern Israel 	<ul style="list-style-type: none"> ○ Experience as a counselor/teacher/tour guide ○ Open minded and committed to Zionist tourism development in the Negev ○ Knowledge of languages other than Hebrew—advantageous ○ Good interpersonal communication ○ Knowledge about forestry and land and water development—advantageous 	<ul style="list-style-type: none"> ○ KKL-JNF Gilat Center in southern Israel (near Ofakim) ○ During the week and on weekends, all hours of daylight and in accordance with the requirements of the forester/community coordinator

8. Operating multimedia in the Nahmias House	<ul style="list-style-type: none"> ○ Operating multimedia systems for visiting groups ○ Troubleshooting during group visits ○ Checking equipment functioning and the site before and after group visits and undertaking necessary repairs 	<ul style="list-style-type: none"> ○ Good technical ability ○ Experience in operating multimedia systems ○ Developed service awareness 	<ul style="list-style-type: none"> ○ KKL-JNF Gilat Center in southern Israel (near Ofakim) ○ During group visits or special events and in accordance with the requirements of the community coordinator ○ Possible evening activities
9. Guiding tours in a plant nursery	<ul style="list-style-type: none"> ○ Guiding tours in a plant nursery 	<ul style="list-style-type: none"> ○ Interest and experience in botany/environmental protection/herbal medicine ○ Guiding ability ○ Developed interpersonal communication skills ○ Knowledge of languages other than Hebrew—advantageous 	<ul style="list-style-type: none"> ○ KKL-JNF Gilat Center in southern Israel (near Ofakim) ○ During open hours of nursery Sunday to Thursday from 08:00 to 16:00 and in accordance with demand for tours
10. Propagating cuttings in a plant nursery	<ul style="list-style-type: none"> ○ Preparing cuttings ○ Weeding, planting and hoeing the cuttings ○ Directing summer youth workers in nursery work 	<ul style="list-style-type: none"> ○ Ability for and enjoyment of light physical work outdoors ○ Teamwork ability ○ Understanding and obeying instructions ○ Hebrew speakers 	<ul style="list-style-type: none"> ○ KKL-JNF Gilat Center in southern Israel (near Ofakim) ○ Flexible from 06:30 to 16:00 Sunday through Thursday. Starting at 06:30 in the morning is advised
11. Restoration of the Harvard Project photo archive and making information accessible to the public	<ul style="list-style-type: none"> ○ Filtering identical photos and/or low quality photos out of the archive ○ Completing missing or mistaken data for the photo ○ Uploading pictures to the online photo archive 	<ul style="list-style-type: none"> ○ Knowledge and interest in geography, flora and the history of the land of Israel ○ Basic computer skills ○ Patience for working with details 	<ul style="list-style-type: none"> ○ KKL-JNF photo archive in Jerusalem ○ At least twice a week for 4 (or 7) hours per week during office hours